

# Thurrock Council volunteer role description

## ROUTES TO ROOTS VOLUNTEER

<b>Supported by</b>	Thurrock Museum
<b>Role summary</b>	<p>Thurrock Museum's NHLF funded Routes to Roots project aims to bring new and long-term members of Thurrock's community together to care for Thurrock's Heritage.</p> <p>You will volunteer with a diverse group of Project Participants to help the Museum to manage and care for its collections by adding information to our database and repacking objects.</p> <p>We are looking for people who want to learn new skills, meet new people and have a love of history.</p>
<b>Location</b>	Thurrock Museum's offices 4 <sup>th</sup> Floor, Thameside Complex Orsett Road Grays RM15 5DX
<b>How to apply</b>	Complete the application form at <a href="http://www.thurrock.gov.uk/volunteering">www.thurrock.gov.uk/volunteering</a>

### Tasks and responsibilities

- Transfer information from the Museum's paper registers to our digital database.
- Re-pack objects so they are stored safely and are easier to access.
- Adhere to the best practises of object handling and packing museum collections.
- Adhere to the health and safety guidelines for museums, specifically hazardous objects.

### Skills and experience

- Experience helping as part of a team.
- It would be ideal for volunteers to have IT and database skills and experience.
- Previous experience of working or volunteering in museums or collections would be helpful.
- Skills in arts and crafts would also be ideal as the re-packing may involve creating boxes/enclosures for objects.

### Time Commitment

- Our project sessions will be on Mondays and Thursdays. Each session will last 1 ½ hours.
- We ask for a commitment of one session per week for at least 6 weeks, but it would be ideal for participants to be involved in the entire project which will last until March 2027.

### Support you will get

- Induction training and on-going support.
- Reimbursement of agreed travel expenses.

- If childcare is a barrier to involvement in the project, we can re-imburse for childcare expenses during the volunteering time, this is to be agreed prior to starting.
- To learn about your local heritage via excursions to local heritage sites .
- Support to gain skills and experience.
- A safe and fun environment to volunteer in (with lots of refreshments!).
- An immersive language learning environment for those learning English.
- To mentor new community members, helping them to integrate into Thurrock's culture and community.
- An opportunity to share your pride in and knowledge of Thurrock's heritage and history for long-standing community members.

**This role does not require a Disclosure and Barring Service (DBS) check.**